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## Chief Executive's Office

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Date: 4 December 2006

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**Chief Executive:** Donna Hall

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**Chorley**  
Council

Town Hall  
Market Street  
Chorley  
Lancashire  
PR7 1DP

Dear Councillor

### **HOUSING TRANSFER COMMITTEE - TUESDAY, 5TH DECEMBER 2006**

I am now able to enclose, for consideration at the above meeting of the Housing Transfer Committee, the following reports that were unavailable when the agenda was printed.

A separate report of the Director of Finance, which will incorporate information on each of agenda items 9, 10 and 11, will be circulated at the meeting.

#### **Agenda No    Item**

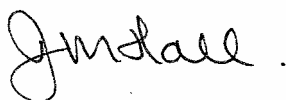
8.        **Draft Transfer Agreement - Update (Pages 13 - 16)**

A confidential briefing note on negotiations on the Transfer Contract from Mr R Bailey (Trowers and Hamblins, the Council's Legal Consultants) is enclosed.

12.       **Terms for lease of Gillibrand Street offices (Pages 17 - 20)**

A report of the Director of Property Services is enclosed.

Yours sincerely



Chief Executive

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#### **Distribution**

1. To all Members of the Housing Transfer Committee for attendance (Councillor Peter Goldsworthy (Chair), and Councillors Peter Malpas, Greg Morgan and Francis Culshaw) for attendance.
2. To Colin Campbell (Executive Director – Environment and Community), Gary Hall (Director of

Finance), Roger Handscombe (Director of Property Services), Helen Schofield (Corporate Transfer Project Officer), Tony Uren (Democratic Services Officer), Alan Johnson (Enterprise BWNL) and Rob Beiley (Trowers and Hamblins) for attendance.

3. To Donna Hall (Chief Executive) and Steve Pearce (Assistant Head of Democratic Services) for information.

**This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.**

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپکی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون کیجئے: 01257 515823

By virtue of paragraph(s) 4 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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